

## PROJECT – CREATE YOUR OWN WIKI

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1. Go to wikispaces.com and register for an account. Write down information here:

Site name \_\_\_\_\_

Username \_\_\_\_\_ Password \_\_\_\_\_

2. Create a wiki. Choose the name of your wiki carefully – it becomes part of the URL or web address to get to your site.
3. Decide on privacy settings and explore the other management options.
4. Set up notification for page edits. You can set individual page notifications or wiki-wide notifications.
5. Change the “Look and Feel”.
6. Create a disclaimer page based on the CCBOE policies and guidelines: You may want to review the guidelines on the CCBOE document for social media: <http://www.cherokeek12.org/wp-content/uploads/2011/06/Technology-SOP-2011-06-21.pdf> (Although wikis may not be the same as social networking, it is still considered as social media because of the interaction, posting, and types of information added to the wiki pages.)

IMPORTANT: Lock this page so it cannot be changed. (Do this under MANAGE WIKI > PAGES.)

*Disclaimer:* Teachers should include the following disclaimer in their site either as the first post or in the “about” section:

**This is a classroom site managed by an employee of the Cherokee County Board of Education. As such, it should be treated as any other classroom space. All posting and comments to this site will be moderated before publication. The postings on this space represent the personal views and opinions of the individuals who post and do not necessarily represent the positions, strategies, or opinions of the Cherokee County Board of Education.**

You will, also, need to get parental permission for student posting on the Web: <http://www.cherokeek12.org/wp-content/uploads/2011/07/FORM-Social Media Guidelines and Permission to-Publish Form.pdf>

7. Create at least three pages with content and information of your choice. Set permissions for students to edit or view only.

*Decide whether you want to be notified via email each time a page is edited. If so, click NOTIFY ME at the top right of the page and make selections.*

8. Develop a one student collaboration project where students edit wiki pages and add information, links, embedded video, etc. about a particular topic of study.